

# Heatherden Hall Wedding Package

## 2010/2011

### *Your Wedding Package will include:*

Exclusive use of Heatherden Hall and its beautiful Gardens

Personal Wedding Co-ordinator dedicated to planning your special day

Complimentary Food Tasting for up to four persons

Room Hire for your Wedding Reception

Red Carpet at the entrance of Heatherden Hall on Arrival

Celebratory Welcome Drink

*1 glass of Bucks Fizz, Kir Royale or Pimms per person*

Freshly prepared 3 Course Wedding Breakfast with Coffee & Chocolates to finish  
*Prepared by our talented team of Chefs and served by our highly professional banqueting team*

Half a Bottle of our excellent House Wine per person

A glass of Champagne per person to toast your memorable day

Half a Bottle of Still or Sparkling Mineral Water per person

Use of our classic Silver Cake Stand & Knife

A professional DJ and Disco

Car Parking

### Package Prices 2010/11

100 Guests or more	£104 + vat
99 Guests or less	£116 + vat

## *The Studios*

Arrive at the world famous Pinewood Studios and enter a world of glamour, fantasy & make believe.



### Pinewood Studios

The banqueting facilities are located in the original Manor House - Heatherden Hall, offering a formal arrangement of stately rooms overlooking sculptured gardens in the Buckinghamshire countryside.

Heatherden Hall has a fascinating history and catalogue of notable owners including the famous Indian Cricketer K.S. Rhanjitsinhji and Canadian financier Lt. Col. Grant Morden. In the early 1900's the original house was transformed into a Victorian showpiece, with a huge Ballroom and a Turkish bath. In the 1920's it became a retreat for politicians and diplomats and, in November 1921, provided the venue for the negotiation & signing of the Irish Free State Treaty.

In 1934 the house was bought at auction by the prominent builder Charles Boot. He was later to meet J. Arthur Rank and would become his partner in the studio project.

The first production to take place at Pinewood was "London Melody" in 1936, and by its 60<sup>th</sup> anniversary Pinewood had produced no less than 600 films, both for the big screen & television. Classic films created at Pinewood include "Chitty Chitty Bang Bang"; "Oliver Twist" & "Great Expectations", directed by David Lean; Lord Olivier & Marilyn Monroe's "The Prince & The Showgirl" (her only film ever made outside of Hollywood); "The Great Gatsby"; The "Doctor" films: the "Carry On" films and most of the "James Bond" adventures.

## Civil Ceremony

Heatherden Hall provides two rooms licensed for civil ceremonies

Use of room for Civil Ceremony: £600.00

Please contact the local Registrar direct on 01494 475200 to book your Ceremony. Registrar fees are applicable



**All prices quoted are exclusive of VAT**

*Please Note Minimum Numbers are 80 Persons on Saturdays between March and October inclusive.*

*Numbers less than 80 please contact venue to discuss supplement cost.*

*Full price is chargeable for all persons over 12 years*

*Half price is applicable between 2 years and 12 years*

*If you require Specialist Catering we will be happy to discuss venue hire options with you*

*The above prices are valid from 01/01/10 until 21/12/11*

## FUNCTION TERMS AND CONDITIONS

- ◆ Please note our prices are prepared on the basis of specific numbers. In the event of the final numbers falling below the minimum numbers agreed at the time of booking, you will be charged for the agreed numbers at time of confirmation. Any variation to the services that is requested by the client must be notified in writing to the Company not less than seven days prior to the function. The Company will endeavour to comply with any requests for variations, subject always agreeing with the client any alteration to the quotation that may become necessary. For the avoidance of doubt the Company shall not be obliged to make any such variations.
- ◆ **BAR AND WINE PRICES** are correct at the date of printing but such items are subject to alteration without notice.
- ◆ **APPROXIMATE NUMBER OF GUESTS IF HIGHER THAN AGREED MINIMUM** must be supplied at least 7 working days prior to the function and a **GUARANTEED NUMBER** of guests is required at least 5 **CLEAR** working days before the function.
- ◆ **ON BOOKING:**
  - All events must be confirmed and a non-refundable holding deposit of 25% is required to secure your booking. Deposit amount will be based on 25% of the quoted price per guest multiplied by the approximate number of guests or, if guaranteed numbers have been given, the guaranteed number of guests.
  - The full balance for your event is payable 14 days prior to your event.
  - Credit arrangements are for U.K. companies only and are subject to suitable references and only to cover amounts outstanding for charges incurred on a consumption basis. If you wish to be invoiced on credit, please ask for our application for credit form.
  - Individuals will not be granted credit under any circumstances.
  - Failure to comply with our payment schedules may lead to suspension of catering services.
- ◆ **CHRISTMAS BOOKINGS PAYMENTS:**
  - All events must be confirmed and a non-refundable holding deposit of 25% is required to secure your booking. Deposit amount will be based on 25% of the quoted price per guest multiplied by the approximate number of guests or, if guaranteed numbers have been given, the guaranteed number of guests.
  - A further 50% of the total monies are payable 90 days prior to any events being held on a Thursday, Friday or Saturday in December with the balance payable 14 days before the event. For all other dates standard Terms and Conditions apply.
- ◆ **CLEARED FUNDS:** All payments within these schedules must be cleared funds.
- ◆ **CANCELLATION OF BOOKINGS:** If you cancel your function, you will be subject to cancellation fees as set out below. Cancellation fees will be based on the quoted price per guest multiplied by the approximate number of guests or, if guaranteed numbers have been given, the guaranteed number of guests.
 

- 85 days or more prior to the function:	25% Deposit
- 57 days to 84 days prior to the function:	25% of total account & deposit
- 29 days to 56 days prior to the function:	50% of total account & deposit
- 28 days or less prior to the function:	balance of total account & deposit
- ◆ **ANY CREDIT INVOICE** below the value of £60 inc. of VAT will incur a £10.00 invoicing charge.
- ◆ **PRICES ARE SUBJECT TO VALUE ADDED TAX UNLESS MARKED INCLUSIVE:**
- ◆ **ALL ACCOUNTS** must be settled within 7 days of the invoice date. Any invoice not settled within such a period will attract interest at the rate of 15% per annum from the date of the invoice on the sums outstanding. We reserve the right to charge interest and/or collection charges.
- ◆ **COMPLAINTS:** Any complaint must be received by the Company in writing not more than **THREE** days following the event.
- ◆ **FORCE MAJEURE:** No liability is accepted for failure of performance due to strike lock out, hostilities or any other circumstances outside the Company's control.
- ◆ **CHEQUE PAYMENTS:** Any client wishing to pay by Cheque, the Cheque must be received on site two weeks prior to the event date to allow time for the Cheque and funds to be cleared by Couture's bank one week prior to the event date. Any payment made by Cheque that is not cleared by a prospective client's bank prior to an event will be subject to a £50 administration fee.
- ◆ **DAMAGE:** Breakages and losses by the client will be charged at replacement cost. Damage through damp or wet will be charged. Any equipment will remain the property of Couture and should only be used for it's intended purpose
- ◆ **LIMITATION OF LIABILITY:** No Liability is accepted for loss, damage or consequential loss, except to the extent required by law caused by the Company's failure to perform its obligations (whether that failure is due to negligence on the part of the Company, its officers, employees or sub-contractors or due to other causes), but nothing here in shall exclude the Company's obligation to pay compensation for death or personal injury as required by law.
- ◆ **NO VERBAL REPRESENTATIONS** or arrangements are recognised by Couture and these terms and conditions shall only be modified by a supplementary written Contract.

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**TO CONFIRM YOUR BOOKING, PLEASE SIGN AND RETURN**

I/We have read, understood and accept the Terms and Conditions as supplied and confirm the appointment of Couture to carry out the Venue Hire & Catering Services

VENUE.....DATE.....

SIGNED..... NAME.....

FOR AND ON BEHALF OF.....

DATED.....